

PRIVACY POLICY

We are committed to protecting the privacy of all members and guests (and others associated with ECKANKAR in Australia in any way) where ECKANKAR has such an obligation.

ECKANKAR Australia (EA), and the Four Affiliates: ECKANKAR Society of Northern Australia (ESNA), ECKANKAR Society of Central Australia (ESCA), ECKANKAR Society of Southern Australia (ESSA), and ECKANKAR Society of Western Australia (ESWA) here after known as EA and its Four Affiliates, respect your right to privacy in relation to any personal information which they may hold.

EA and its Four Affiliates are aware of Australia's mandatory data breach reporting laws that came into effect on **22 February 2018**. Known as the Notifiable Data Breaches (NDB) scheme, it was passed as an amendment to the federal *Privacy Act 1988*.

Your personal information

Your personal information is collected with your consent only. It will not be used for a purpose other than that for which it was originally collected unless you have consented to the use of the information, or if required or compelled by law.

EA and its Four Affiliates may collect personal information to provide services, information, or items related to the spiritual mission of ECKANKAR. The information collected may include name and address, telephone numbers, and e-mail addresses.

ECKANKAR Australia and its Affiliates' web sites¹ may use cookies² and store analytical/access³ data from visits. These web sites clearly specify this in their Privacy policies shown in their web site footer.

A template for Satsang Society⁴ Privacy Policy issued by the ECKANKAR parent church in Minneapolis, Minnesota is provided at Attachment 1.

These web sites may provide the option to sign up for newsletters, email groups, event registrations etc., and collect the following data:

- Full name
- Mailing address
- E-mail address (where available)
- Phone contact (where available)

In addition, links to non ECKANKAR web sites may also use cookies and store analytical/access data relating to their web site visit.

This data may be stored through third party web software development organisations, for example such as WORDPRESS, in accordance with their Privacy Policy.

¹ Each ECKANKAR Australia web site MUST display their site's privacy policy.

² A cookie is a small text file that is stored on your computer when you visit a web site that identifies your browser, which then sends the cookie to the visited web server. Cookies assist in understanding how you are using a web site(s). In regards to ECKANKAR, this statistical information does not track your personal information or your web usage, once you leave the ECKANKAR site.

³ Like all web servers, our web server automatically creates access logs for every visit to our site. Access logs include the time of your visit, the type of browser you are using, the IP address for the computer you are visiting from, and the web page you came from. The IP address is not associated with any personally identifying information unless (1) you have filled out any forms on the website, (2) it is necessary for authorities to research possible harmful or illegal conduct in connection with the use of the web site, or (3) to comply with the law.

⁴ The term Satsang Society equates to an ECKANKAR Affiliate in Australia.



ECKANKAR Australia web sites may for example, use other third party organisations, such as MAIL CHIMP, EVENT BRITE and PAYPAL which collect, store and manage your personal data in accordance with their Privacy Policies.

Social media platforms, such as FACEBOOK, TWITTER, INSTAGRAM, YOUTUBE may be used by ECKANKAR Australia web sites. Any personal data collected by these social media platforms are managed by that platform's Privacy Policy.

Help us ensure we hold accurate information

EA and its Four Affiliates will take all reasonable precautions to ensure that the personal information collected **and** used is accurate. Your co-operation is sought to correct any errors in your personal information and to keep EA and its Four Affiliates informed of changes to your personal information such as your name and address.

Your information is secure

EA and its Four Affiliates will take reasonable and adequate steps to protect your personal information ensuring that it is kept secure and confidential. EA and its Four Affiliates respect the rights of individuals to keep their personal information private.

How to contact us

If you have any questions in relation to privacy, please write to ECKANKAR Australia - Att: Privacy and Security Inquiries, P.O. Box 60 C. Yarra Junction. VIC 3797. Email: info@eckankarssa.com.au Tel: 0402 299 523.

ECKANKAR Australia
December 2022





Template for Satsang Society Privacy Policy

(To be posted on your regional website)

Instructions

Per *Satsang Society Data Policy*, please use the template below for your region's Privacy Policy.

For non-English-speaking regions, you'll need to translate the policy into the appropriate language(s).

- Square brackets [] show where text needs to be filled in with your region's information.
- Curly brackets { } show text which may or may not be applicable in your region. Delete, correct, or add information as appropriate.
- Please remove brackets and yellow highlighting from the final document.
- **Red text** is instructional and should also be deleted from the final document.

Effective [Month Year]

Privacy Policy

[Eckankar Affiliate Name] has a firm commitment to your privacy. You can visit our website [url] without telling us who you are or sharing any personal information. The following questions and answers explain when and how personal information is collected and used.

What personal information does [Eckankar Affiliate Name] collect?

[Eckankar Affiliate Name] collects personally identifying information, such as your name, mailing address, email address, telephone number, and/or credit-card information, if you choose to provide that information by

- signing up to receive email or other mailings from [Eckankar Affiliate Name] (no credit-card information requested);
- { • requesting a free book (no credit-card information requested); }
- preregistering for a seminar or online event;
- { • making an online donation; or }
- { • applying for or renewing membership in [Eckankar Affiliate Name]. }

We also receive your contact information from Eckankar's parent church in Chanhassen, Minnesota, if you have requested information about local events from the parent church or if you are a member of Eckankar.

Does [Eckankar Affiliate Name] sell or rent my personal information?

Absolutely not.

Will I receive unsolicited email from [Eckankar Affiliate Name]?

We do not send unsolicited email.



Can I unsubscribe from the ECKANKAR Society of [Eckankar Affiliate Name] mailings? (inserted by ECKANKAR Australia)

Yes! You may unsubscribe from email mailings at any time by clicking on the unsubscribe link provided in the email.

How is my personal information protected?

Safeguarding the information you give us is a priority.

We take appropriate security measures to protect against loss, misuse, unauthorized access, alteration, disclosure, or destruction of your information.

How long is my personal information retained?

[Eckankar Affiliate Name] keeps your information as long as needed for the purposes outlined in this Privacy Policy, to resolve questions, and as necessary to comply with legal obligations.

Does [Eckankar Affiliate Name] share my personal information with others?

[Eckankar Affiliate Name] does **not** share your personal information with others except in the following case{s}:

- Such information may be shared with authorized leaders of Eckankar to fulfill your requests, administer contact lists, and coordinate activities. All such recipients sign a data-privacy agreement and may only process your personal data for the purposes given in this Privacy Policy and according to local law.
- Personal information may be shared as needed with third-party companies for the sole purpose of providing services that help us fulfill your request (e.g., a credit-card processor or a company specializing in emailing services). They are contractually required to provide strict security to the handling of personal information.

{How can I tell when my online transactions are secure?}

Your browser will show you when you are making a secure transaction in two main ways. When you access a form, a secure connection is indicated when “https” appears in the address bar of your browser. Somewhere in your browser window, you may also see a locked-padlock icon. These indicators tell you that all information entered on that page will be encrypted when you submit the form (e.g., by clicking “Submit,” “Send,” or “Place Order”).

{How is my credit-card information protected?}

~~[Eckankar Affiliate Name] keeps your data secure with end-to-end encryption and tokenization.]~~

~~{Our credit-card processor, [Name of credit-card processor], is legally responsible for the security of cardholder data.}~~

{We receive no credit-card data for transactions made on our website. All payments are done through PayPal. For more information, see PayPal’s [Privacy Policy](#).}

Is there any automated data processing on [Eckankar Affiliate Name]’s website?

Cookies

{Our website does not use cookies.}

Or, if the website uses cookies, include the text below, and edit as needed.



{A cookie is a small text file that is stored on your computer when you visit a website.

[Eckankar Affiliate Name]'s cookies identify your browser, which sends the cookie to our web server.

Cookies help us understand how you are using our website. This is purely statistical information and does not track your personal information or your web usage once you leave the [Eckankar Affiliate Name] site. This information helps us provide a better experience for all users of our website.

A cookie is not harmful to your computer in any way. It cannot be used to spread viruses, nor can it read your hard drive to obtain personal information about you. It is a text file that you can delete at any time. When you revisit our website, we do not access the cookie from the previous session.

You can navigate the site even if you disable cookies in your browser (most browsers allow cookies by default). However, in order to [name type of transaction, such as "make a purchase"], you must have cookies enabled. If you prefer not to allow cookies, you can contact us to place your order by phone, fax, or mail.}

Access logs

Like all web servers, our web server automatically creates access logs for every visit to our site. Access logs include the time of your visit, the type of browser you are using, the IP address for the computer you are visiting from, and the Web page you came from. {We analyze these logs to help us improve the user experience. We also use Google Analytics for the same purpose.}

The IP address is not associated with any personally identifying information unless (1) you have filled out any forms on the website and (2) it is necessary to research possible harmful or illegal conduct in connection with the use of our websites, or to comply with the law.

Links to external Websites (inserted by ECKANKAR Australia)

The [Eckankar Affiliate Name] Privacy Policy applies to the Affiliate's [Eckankar Affiliate Name] website. It does not apply to any external links accessed from the [Eckankar Affiliate Name] website.

Does [Eckankar Affiliate Name] collect information from children?

No, we do not knowingly collect information from visitors age 17 and under. If you believe your child has provided [Eckankar Affiliate Name] with their personal information without your permission, please contact us so the information can be removed.

What are the bases for collecting and using my personal information?

- Your consent so that we can inform you about Eckankar news and events
- As necessary to fulfill your requests and transactions
- As a nonprofit religious organization and church, to administer membership records and matters
- If required by law or pursuant to legal process or other legal obligation
- When it is necessary to protect the vital interests of you or another person

What are my rights regarding personal information I give to [Eckankar Affiliate Name]?

[Eckankar Affiliate Name] provides you with reasonable access to the personal information you gave us as well as the ability to review, correct, and delete such personal information to the extent required by law.

Who do I contact with privacy questions or requests?



ECKANKAR Australia (Affiliate Name)
Att: Privacy and Security Inquiries
P.O. Box 60C
Yarra Junction
Vic 3797
Email: info@eckankarssa.com.au
Tel: 0402 299 523

